

Your Full Name
Your Postal Address
Your email address (if applicable)

Customer Assistance Unit
NSW Police Force
P.O. Box 3427
Tuggerah, NSW 2259
customerassistance@police.nsw.gov.au

[Insert date]

Dear Sir/Madam,

This is a formal complaint under Part 8A of the *Police Act 1900* (NSW), relating to the conduct of members of the NSW Police Force.

Factual Background

[Insert a detailed description of when, where and what happened, what police did and who was involved. Refer to the RLC Police Complaints Guide for more information.]

Complaint

[Explain why you believe the police conduct was inappropriate, unfair or unlawful, for example, 'police strip-searched me in a public place' or 'police did not give a reason for searching me'. Refer to the RLC Police Complaints Guide for more information.]

Next Steps

[Insert details of any specific outcome you want, for example an apology. Refer to the RLC Police Complaints Guide for more information.]

This complaint is made on the basis that the police officers engaged in either police misconduct or maladministration as defined by ss 9 and 11 of the *Law Enforcement Conduct Commission Act 2016* (NSW). I request that this complaint be investigated.

Please contact me if you require any further information.

Yours faithfully,
[Your Full Name]